



MINUTES FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION

REGULAR MEETING

8.12.23

10:00am

Meeting Location:

Arts in Action Community Charter School
5115 Via. Corona, Los Angeles, CA, 90022

Ability to attend remotely from:

Arts in Action Community Middle School
745 S. Kern Ave, Los Angeles, CA, 90022

or call in:

[Join Zoom Meeting](#)

ID: 88194636354

Passcode: 036617

In attendance:

Ronae Harrison, SIA President
Raul Alarcon, SIA Vice President
Catherine Belcher, Board Member
Lizette Villarruel, Board Member

Kalin Balcomb, Executive Director
Erin Kleiner, MS Director
Jamie Kikuchi, ES Director
Melvin Marroquin, Director of Special Education
Jesus Mascorro, Director of Community Engagement

OPEN SESSION

Meeting called to order at 10:05 am.

- 1) **Public Comment.** No public comments.
- 2) **Announcements from Board Members or Board Committees.** No announcements.
- 3) **Minutes from Past Meetings.** The minutes from the 6.10.23 Board Meeting were reviewed and considered for adoption by the school board. Catherine made a motion to approve, Ronae seconded. Vote by roll call. 4 ayes, 0 nays. Motion passed. .
- 4) **Consideration of the 2022-2023 Unaudited Actuals Report.** The Executive Director and Charter Impact presented the Unaudited Actuals Report for review and consideration by the school board. Catherine made a

motion to approve, Ronae seconded. Vote by roll call. Vote by roll call. 4 ayes, 0 nays. Motion passed.

- 5) **Consideration of the Educational Protection Account Plan Actuals.** The Executive Director and Charter Impact presented the EPA plan actuals for the elementary and middle school for review and consideration by the school board. Catherine made a motion to approve, Ronae seconded. Vote by roll call. 4 ayes, 0 nays. Motion passed.
- 6) **Consideration of Consolidated Application for Federal Funds.** The Executive Director and Charter Impact presented the ConApp for the elementary and middle school for review and consideration by the school board. Catherine made a motion to approve, Raul seconded. Vote by roll call. 4 ayes, 0 nays. Motion passed.
- 7) **Consideration of the Memorandum of Understanding between Schools in Action and the schools.** The Executive Director presented the updated MOU between Schools in Action and Arts in Action Community Middle School and Arts in Action Community Charter School for review and consideration by the school board. Catherine made a motion to approve, Raul seconded. Vote by roll call. 4 ayes, 0 nays. Motion passed.
- 8) **Consideration of the Schools in Action and Schools in Action School Food Authority annual budgets.** The Executive Director and Charter Impact presented the annual budgets for Schools in Action and Schools in Action School Food Authority for review and consideration by the school board. Catherine made a motion to approve, Ronae seconded. Vote by roll call. 4 ayes, 0 nays. Motion passed.
- 9) **Consideration of Back Office Fiscal Services.** The Executive Director presented fiscal back office providers for review and consideration. The bids were considered by the board. Catherine made a motion to approve using Charter Impact moving forward, Ronae seconded. Vote by roll call. 4 ayes, 0 nays. Motion passed.
- 10) **Administrators Report.** School leadership presented the elementary and middle school LAUSD Oversight reports for the 2022-2023 school year, CAASPP, ELPAC and state testing results overall and for significant subgroups, dashboard local and state indicators annual progress/performance review, updates on new professional development and curriculum for the 2023-2024 school year, updates to staffing and organizational staffing structures and titles, updates on the district meal program, state meal program audit, updates on the STRS teacher retirement audit, enrollment and recruitment updates, grant updates, including Turnaround Arts partnership overviews for review and consideration by the school board. The board discussed the CAASPP data and the potential next steps with implementing strategies for improving student performance. The board discussed curriculum and interventions. Catherine made a motion to approve, Ronae seconded. Vote by roll call. 4 ayes, 0 nays. Motion passed.
- 11) **Consideration of the 2023-2024 Board Calendar.** The school board reviewed and considered the dates for the upcoming school year. Catherine made a motion to approve, Raul seconded. Vote by roll call. 4 ayes, 0 nays. Motion passed.
- 12) **Consideration of the 2023-2024 Allegiance STEAM Academy Meal Services Agreement.** The Executive Director presented a proposed meal services agreement between Fontana Unified School District and Schools in Action for review and consideration by the school board. Catherine made a motion to approve, Ronae seconded. Vote by roll call. 4 ayes, 0 nays. Motion passed.
- 13) **School Uniform Policy.** School leadership presented proposed updates to the school uniform policy for both schools for review and consideration by the school board. Catherine made a motion to approve, Ronae

seconded. Vote by roll call. 4 ayes, 0 nays. Motion passed.

- 14) **Review of the 2024-2025 School Lottery Form.** School leadership presented the proposed 2024-2025 School Lottery Form for review and consideration by the school board. Catherine made a motion to approve, Ronae seconded. Vote by roll call. 4 ayes, 0 nays. Motion passed.
- 15) **English Learner Master Plan.** The school leadership team presented the 2023-2024 English Learner Master Plan for review and consideration by the school board. Catherine made a motion to approve, Ronae seconded. Vote by roll call. 4 ayes, 0 nays. Motion passed.
- 16) **Uniform Complaint Procedures.** The Executive Director presented the 2023-2024 Uniform Complaint Procedures for review and consideration by the board. Catherine made a motion to approve, Ronae seconded. Vote by roll call. 4 ayes, 0 nays. Motion passed..
- 17) **Williams Board Resolution on the Sufficiency of Instructional Materials.** The Executive Director presented the Williams Board Resolution for review and consideration by the board. Catherine made a motion to approve, Ronae seconded. Vote by roll call. 4 ayes, 0 nays. Motion passed.
- 18) **Declaration of Need for Fully Qualified Educators.** The leadership team presented a Declaration of Need for Fully Qualified Educators to the board for review and consideration by the school board. Catherine made a motion to approve, Ronae seconded. Vote by roll call. 4 ayes, 0 nays. Motion passed.
- 19) **Annual Review of the Schools in Action Conflict of Interest Policy.** The school board reviewed the Conflict of Interest Policy.
- 20) **Annual Review of Schools in Action By-Laws.** The school board reviewed the Schools in Action By-Laws.

CLOSED SESSION

1. Conference with Real Property Negotiator

Property: 5136 and 5140 Via Corona
Agency negotiator: Kalin Balcomb
Under negotiation: Rent and other terms.

2. Executive Director Performance Evaluation. (pursuant to Section 54957). The Board will engage in the Executive Director's performance evaluation and draft goals for the upcoming 2023-2024 fiscal/school year

OPEN SESSION

- 21) **Report from Closed Session.** Nothing to report at this time.
- 22) **Adjournment.** Meeting adjourned at 12:03pm.

Requests for disability-related modifications or accommodations shall be made 24 hours prior to the meeting to the schools' main offices or by calling (323) 266-4371. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting. Materials related to an item on this Board agenda can be requested and made available

for public inspection at the main office of Schools in Action, which is also the main office of Arts in Action Community Charter Schools or by contacting: Jessica Benitez, at jessicab@artsinactioncharter.org